



EXCALIBUR ACADEMIES TRUST SECONDARY ADMISSION – 2018/19 ACADEMIC YEAR

TIMETABLE FOR APPLICATION AND ENTRY

(Dates relevant to all three Local Authorities unless otherwise stated)

31 OCTOBER 2017	NATIONAL CLOSING DATE for all Common Application Forms to be received by the School Admissions Team at Local Authority (LA). Applications received by 31 October are 1 st round applications.
15 November 2017 (BCC) 17 November 2017 (WC) 04 December 2017 (WBC)	LA forwards list of applications where parents have nominated a school outside of the LA area.
24 November 2017 (WC/BCC)	LA forwards 1 st round application list to Admission Authority (Excalibur Academies Trust (EAT))
17 November 2017 (BCC) 18 December 2017 (WC)	Deadline for any exceptional circumstances applications to be received by LA.
9 January 2018 (WC)	Final 1 st round application list sent by LA to Admission Authority (Excalibur Academies Trust (EAT) for admission to St John's (updated with any exceptional circumstances)
8 January 2018 (BCC) 16 January 2018 (WC)	EAT's Admission Authority returns ranked list of 1 st round applications to the LA.
26 January 2018 (WBC) 2 February 2018 (WC) 19 February 2018 (BCC)	The Local Authority will send electronically to its neighbouring Local Authorities the final list of pupils to be allocated places.
23 February 2018 (BCC) 27 February 2018 (WC)	LA will send list of successful 1 st round offers.
1 MARCH 2018	NATIONAL OFFER DATE - Notification of 1 st round offers despatched to parents from LA.
1 March 2018 (WBC) 9 March 2018 (WC)	Deadline for receipt by LA of 2 nd round/late applications (received after 31 October)
19 March 2018 (WBC)	Late applications received between 1 March 2018 and 19 March 2018 , will be processed together from 19 March 2018 .
15 March 2018 (WC/BCC) 19 March 2018 (WBC)	Last date for 1 st round offers to be accepted by parents. (If an offer has not been accepted by this date it will be assumed the place is not wanted and will be offered to another applicant.)
23 March 2018 (WC)	LA forwards 2 nd round application list for admission to St John's.
17 April 2018 (WC)	EAT to return ranked list of 2 nd round applications for St Johns.
27 April 2018 (BCC)	The Local Authority informs schools of offers accepted.
27 April 2018 (WC)	LA to confirm 2 nd round offers being made
30 April 2018 (WC) 4 May 2018 (BCC)	Notification of 2 nd round offers despatched to parents from LA.
14 May 2018 (WC)	Last date for 2 nd round offers to be accepted by parents (If an offer has not been accepted by this date it will be assumed the place is not wanted and will be offered to another applicant.)
20 March 2018 (WBC) 15 May 2018 (WC)	3 rd round/late applications (received after 9/20 March 2018) can be considered from this date (in date order)
May/June/July 2018	Appeals heard.
End of Academic Year	Applications received after this date will be passed to EAT for consideration as an in-year application.
31 August 2018	Final list of all expected starters sent to EAT.

BCC – Bristol City Council – applications to Fairfield High School
WBC – West Berkshire Council – applications to John O'Gaunt School
WC – Wiltshire Council – applications to St John's Marlborough

