



EXCALIBUR ACADEMIES TRUST SECONDARY ADMISSION – 2019/20 ACADEMIC YEAR

TIMETABLE FOR APPLICATION AND ENTRY

(Dates relevant to all three Local Authorities unless otherwise stated)

31 OCTOBER 2018	NATIONAL CLOSING DATE for all Common Application Forms to be received by the School Admissions Team at Local Authority (LA). Applications received by 31 October are 1 st round applications.
16 November 2018 (BCC) 16 November 2018 (WC)	Details of applications which include preferences for schools in other LAs to be sent to those LAs.
23 November 2018 (WC/BCC)	LA forwards 1 st round application list to Admission Authority (Excalibur Academies Trust (EAT)).
9 November 2018 (BCC) 18 December 2018 (WC)	Deadline for any exceptional circumstances applications to be received by LA.
9 January 2018 (WC)	Final 1 st round application list sent by LA to Admission Authority (Excalibur Academies Trust (EAT) for admission to St John's (updated with any exceptional circumstances)
8 January 2019 (BCC) 16 January 2019 (WC)	EAT's Admission Authority returns ranked list of 1 st round applications to the LA.
1 February 2019 (WC) 19 February 2019 (BCC)	The Local Authority will inform other Local Authorities of any offers of places in Wiltshire Schools to be made to applicants resident in their areas.
22 February 2019 (BCC) 27 February 2019 (WC)	LA will send list of successful 1 st round offers.
1 MARCH 2019	NATIONAL OFFER DATE - Notification of 1 st round offers despatched to parents from LA. Online applicants also able to view the outcome online.
1 March 2019 (WBC) 9 March 2019 (WC)	Deadline for receipt by LA of 2 nd round/late applications (received after 31 October)
19 March 2019 (WBC)	Late applications received between 1 March 2019 and 19 March 2019 , will be processed together from 19 March 2019 .
15 March 2019 (WC/BCC) 19 March 2019 (WBC)	Last date for 1 st round offers to be accepted by parents. (If an offer has not been accepted by this date it will be assumed the place is not wanted and will be offered to another applicant.)
15 March 2019 - 27 April 2019 (BCC)	Late applications, on-time applicants still seeking a place at their preferred schools and places not accepted to be exchanged between Local Authorities to enable a second round of allocations .
20 March 2019 (WBC)	3 rd round/late applications (received after 20 March 2019) can be considered from this date (in date order)
22 March 2019 (WC)	LA forwards 2 nd round application list for admission to St John's.
3 April 2019 (WC)	EAT to return ranked list of 2 nd round applications for St Johns.
27 April 2019 (BCC)	The Local Authority informs schools of 1 st round offers accepted.
28 April 2019 (WC)	LA to confirm 2 nd round offers being made
30 April 2019 (WC)	Notification of 2 nd round offers despatched to parents from LA.
14 May 2019 (WC)	Last date for 2 nd round offers to be accepted by parents (If an offer has not been accepted by this date it will be assumed the place is not wanted and will be offered to another applicant.)
15 May 2018 (WC)	3 rd round/late applications (received after 9/20 March 2019) can be considered from this date (in date order)
May/June/July 2019	Appeals heard.
End of Academic Year	Applications received after this date will be passed to EAT for consideration as an in-year application.
31 August 2019	Final list of all expected starters sent to EAT.

BCC – Bristol City Council – applications to Fairfield High School
WBC – West Berkshire Council – applications to John O'Gaunt School
WC – Wiltshire Council – applications to St John's Marlborough

